

**COMPLAINT FORM**  
**Pleasant Dale CODE VIOLATION**

**REPORTING PARTY**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

**VIOLATION**

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_

Name and Address of Person who Committed Violation: \_\_\_\_\_

\_\_\_\_\_

Description of Violation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Applicable Code Provision: \_\_\_\_\_

Names and Contact Information for other Witness: \_\_\_\_\_

\_\_\_\_\_

Is there photo or video evidence:             YES      NO     **ATTACH A COPY**

Is Reporting Party willing to testify in court:  YES      NO

*This Complaint is more likely to be successfully prosecuted if the Reporting Party is willing to testify in court.*

Other Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

In order to process and move forward, ALL complaints MUST be signed or it is not considered fully complete. These can be dropped off at the drop box, emailed to [village.pleasantdale@windstream.net](mailto:village.pleasantdale@windstream.net), or mailed po box 182. Thank you