

Pleasant Dale Board of Trustees Minutes

January 11, 2018

State of Nebraska)ss.

County of Seward)

A regular meeting of the Pleasant Dale Board of Trustees was convened in open and public session on January 11, 2018 in the Community Building in the Village of Pleasant Dale, Nebraska. Notice of the meeting was published according to law and posted in the following three places: the Community Hall, U.S. Post Office, and the American Legion bulletin boards in the Village of Pleasant Dale. The agenda for all meetings is kept continually current and is available for public inspection at the Village Office during business hours. The Village Board has the right to modify the agenda to include items of an emergency nature only at such public meeting. **The next regular meeting will be held on February 8, 2018 at 7:00pm.**

Pleasant Dale Board of Trustees convened on January 11, 2018 at 7:00 p.m. The Vice Chair noted the posting location of the Open Meetings Act on the East Wall, as required by law.

Members Present: Jerry McFarland, Leslie Thomas, Leroy Trease.
Also Present – Clerk: Lisa Wolf.

Approval of the 12/13/2017 Regular Meeting Minutes. Moved by Trease to approve the minutes, seconded by Thomas.

Affirmative Vote: McFarland, Thomas, Trease.

Motion Carried.

Commissioner's Reports

Buildings – No report.

Fire – Coyote Tournament/Fundraiser will be held January 26th and 27th.

Parks –No report.

Streets –No report.

Water/Sewer – Water Operator-Coliform test negative. Attending water operator class next week in Firth. Webinars at the end of the month through Syracuse University.

Other Reports

Planning and Zoning – 3 vacant seats to be filled.

Sheriff's Report-No report.

Building Inspector/Permits – No permits issued.

Business

Norris Public Power Lease Agreement-Bruce Vitosh, General Manager and Tim Pozehl discussed the lease agreement for the Village. A more detailed explanation of the old SPPD monthly bill to the current

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NPPD monthly bill. Discussing customer schedule of rates, charges and taxes with the board. Possibly lowering the 12% monthly agreement fee. No action taken.

Public Water System Security Grant Use-Geneie Andrews representing GIS Workshop gave presentation and discussed the use of a base map of the community to be put on a webpage. Building layers of locating water lines, sewer lines, fire hydrants and more. The webpage would allow for maintaining records and documentation to be in place. The Village currently owns maps in auto-CAD format, this will help cut cost.

Vyhnalek Insurance- Craig Vyhnalek of Vyhnalek Insurance representing One Beacon Government Risks discussed in more detail the insurance coverage for the Village and Fire Department. The board was informed of an increase in cost for Workers Compensation. Motion by Thomas to approve an \$800.00 increase for Workers Compensation, seconded by Trease.
Affirmative Vote: Thomas, Trease, McFarland. Motion Carried.

Fire Department Bidding-Miller & Associates, Professional Services Agreement and Proposed Time Frame- Discussed the Professional Services Agreement and the proposed timeline for the bidding process. Motion by Thomas to approve the Professional Agreement Services for the Fire Barn Addition with Miller & Associates, seconded by Trease.
Affirmative Vote: Thomas, Trease, McFarland. Motion Carried.

Building Inspector-Tabled till next month.

Approve Engagement Letter with Gabriel, Burger & Else, CPA for Accounting Services- Moved by Thomas and seconded by Trease to approve and sign the engagement letter with Gabriel, Burger & Else, CPA for Accounting Services.
Affirmative Vote: Thomas, Trease, McFarland. Motion Carried.

Fill Board of Trustees Vacancies (2)-No nominations.

Moved by Trease to elect McFarland as Chair, seconded by McFarland.
Affirmative Vote: Thomas, Trease, McFarland. Motion Carried.

Moved by McFarland to elect Trease as Vice Chair, seconded by Thomas.
Affirmative Vote: Thomas, Trease, McFarland. Motion Carried.

Reviewed Revenue Report and Claims.
Motion by Thomas, seconded by Trease to approve the following claims.
Affirmative Vote: Thomas, Trease, McFarland. Motion Carried.

Abbreviations: Ins-Insurance; Li- License Renewal; Pub-Publishing; Qt – Quarterly Filing; Re- Reimbursement; Se-Services; Su-Supplies; Tr-Travel; Tx – Tax, Ut-Utilities; Bromm, Lindahl, et al-Se \$1,150.50, Farmers Cooperative-Su \$33.10, Gabriel,Burger,Else,CPA-Se \$1,645.00, Kelly Supply-Su \$2,051.00, Menards-Su \$53.34, NE Depart Rev-Qt \$726.99, DHHS-Se \$252.00, Norris PPD-Ut \$1,024.56, One Call Concepts-Se \$7.53, PD Lumber-Su \$94.07, Seward Co Independent – Pub \$30.38, Shoemakers-Su \$58.50, Snow Auto Supply-Su \$19.74, Trease, L.-Re \$198.57, Uribe-Se \$88.00, US Treasury-Tx

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\$1,149.74, Vyhnalek Ins-Ins \$10,501.00, Windstream – Ut \$142.68, Wolf, L. – Re \$117.72. Total Salaries - \$1,252.27. Total Claims - \$20,596.69.

Set Agenda for February 8, 2018 as follows.

1. Convene and Announce Open Meetings Law
2. Roll Call
3. Reading and Approval of 01/11/2018 Regular Meeting Minutes
4. Letters & Announcements
5. Clerk/Treasurer Report
6. Public Input
7. Commissioner's Report
 - a. Building
 - b. Fire
 - c. Park
 - d. Street
 - e. Water/Sewer-Water Operator
8. Other Reports
 - a. Planning & Zoning Committee
 - b. Sheriff's Report
 - c. Bldg. Inspector/Permits
9. Business
 - a. One & Six Year Plan
 - b. Norris Public Power Lease Agreement
 - c. Building Inspector
 - d. Public Water System Security Grant Use-GIS Mapping
10. Revenue Report/Approval of Claims for February 2018
11. Adopt the agenda for March 8, 2018
12. Adjournment

Adjourned at 8:47 P.M.

State of Nebraska)ss.

County of Seward)

I, Lisa C. Wolf, the undersigned Village Clerk of Pleasant Dale, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal this 8th day of February 2018.

Lisa C. Wolf, Village Clerk

Jerry McFarland, Village Chair

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