

Pleasant Dale Board of Trustees Minutes

December 13, 2018

State of Nebraska)ss.

County of Seward)

A regular meeting of the Pleasant Dale Board of Trustees was convened in open and public session on December 13, 2018 in the Community Building in the Village of Pleasant Dale, Nebraska. Notice of the meeting was published according to law and posted in the following three places: the Community Hall, U.S. Post Office, and the American Legion bulletin boards in the Village of Pleasant Dale. The agenda for all meetings is kept continually current and is available for public inspection at the Village Office during business hours. The Village Board has the right to modify the agenda to include items of an emergency nature only at such public meeting. **The next regular meeting will be held on January 10, 2019 at 7:00pm.**

Pleasant Dale Board of Trustees convened on December 13, 2018 at 7:00 p.m. The Chair noted the posting location of the Open Meetings Act on the East Wall, as required by law.

Members Present: Dennis Hill, Jeff Oehm, Leroy Trease, Jerry McFarland. Absent: Leslie Thomas.
Also Present – Clerk: Lisa Wolf.

Approval of the 11/8/2018 Regular Meeting Minutes. Moved by Trease to approve the minutes, seconded by Oehm.

Affirmative Vote: Hill, Oehm, Trease, McFarland. Absent: Thomas. Motion Carried.

Commissioner's Reports

Buildings – No report.

Fire – No report.

Parks –No report.

Streets – No report.

Water/Sewer – Water Operator-Coliform test negative.

Other Reports

Planning and Zoning – No report.

Sheriff's Report-Emailed to the Board.

Building Inspector/Permits –no permits issued.

Business

Zoning Enforcement Matter, Ryan and Talli Kratochvil-

Moved by McFarland and seconded by Oehm to move into Executive Session for the purpose of discussing the enforcement.

Affirmative Vote: Hill, Oehm, Trease, McFarland. Absent: Thomas. Motion Carried.

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Board went into Executive Session at 7:09 pm.

Board came out of Executive Session at 7:39 pm.

Moved by Hill and seconded by Oehm, the enforcement action stays at this time, until the entire Board is present.

Affirmative Vote: Hill, Oehm, Trease, McFarland. Absent: Thomas. Motion Carried.

Vyhnalek Insurance Renewal-Craig Vyhnalek presented the Fire Department and the Village insurance policies for 2019. Moved by Oehm to approve coverage with One Beacon Government Risks with Vyhnalek Insurance for 2019, seconded by Hill.

Affirmative Vote: Hill, Oehm, Trease, McFarland. Absent: Thomas. Motion Carried.

Approve Certificate of Substantial Completion for the Fire Barn Project-Genesis Contracting has met the substantial completion for the Fire Barn Addition. Small items still need to be completed, no major items, with 5% retainage being held until final completion. Moved by Hill to approve the Certificate of Substantial Completion for the Fire Barn Project, seconded by Oehm.

Affirmative Vote: Hill, Oehm, Trease, McFarland. Absent: Thomas. Motion Carried.

Genesis Contracting Group, LLC pay request in the amount of \$103,399.20- Motion by Trease to approve the pay request in the amount of \$103,399.20, second by Oehm.

Affirmative Vote: Hill, Oehm, Trease, McFarland. Absent: Thomas. Motion Carried.

Genesis Contracting Group, LLC pay request in the amount of \$39,442.34- Motion by Trease to approve the pay request in the amount of \$39,442.34, second by Oehm.

Affirmative Vote: Hill, Oehm, Trease, McFarland. Absent: Thomas. Motion Carried.

Approve Certificate of Substantial Completion for the Drainage Project-Discussed contractor coming back in the spring to touch up drainage areas where needed. Motion by Oehm to approve the Certificate of Substantial Completion for the Drainage Project, second by Hill.

Affirmative Vote: Hill, Oehm, Trease, McFarland. Absent: Thomas. Motion Carried.

Stutzman Digging, LLC consider change order No.2 – Final-Motion by Oehm to approve change order No.2-Final, second by Trease.

Affirmative Vote: Hill, Oehm, Trease, McFarland. Absent: Thomas. Motion Carried.

Stutzman Digging, LLC pay request in the amount of \$53,072.70 – Final- Motion by Trease to approve the pay request in the amount of \$53,072.70, second by Oehm.

Affirmative Vote: Hill, Oehm, Trease, McFarland. Absent: Thomas. Motion Carried.

Ordinance 2018-07 Planning Commission Member change with alternate-Ordinance 2018-07 was introduced by Trease and seconded by Oehm.

Affirmative Vote: Hill, Oehm, Trease, McFarland. Absent: Thomas. Motion Carried.

First reading was read by the attorney. Discussed the change from seven to five members with an alternate. Motion by Trease and seconded by Oehm to approve first reading and suspend rules of second and third reading and approve Ordinance 2018-07.

Affirmative Vote: Hill, Oehm, Trease, McFarland. Absent: Thomas. Motion Carried.

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Audit Waiver- Reviewed information provided by the Accountant.

Motion by Hill to approve and submit the 2018 Audit Waiver request for fiscal year ending September 30, 2018, seconded by Trease.

Affirmative Vote: Hill, Oehm, Trease, McFarland. Absent: Thomas. Motion Carried.

Clerk School Expense-Clerk/Treasurer presented the expenses to attend the NMCA Conference in the spring of 2019. Motion by Oehm to approve the Clerk School expenditures, seconded by Trease.

Affirmative Vote: Hill, Oehm, Trease, McFarland. Absent: Thomas. Motion Carried.

Special Designated Liquor License for Fire Department-Discussed location and dates for a Coyote Hunt Tournament as a fundraiser to be held Saturday, January 26th from 10am till midnight at the Fire Station.

Moved by Hill and seconded by Oehm to approve a beer garden during the Coyote Hunt Tournament on Saturday, January 26th at the Fire Station.

Affirmative Vote: Hill, Oehm, Trease, McFarland. Absent: Thomas. Motion Carried.

Board Adjourned Sin Die at 8:07 p.m.

Re-elected Board member, Dennis Hill and newly elected Board member, Jerry Allen took the Oath of Office and was sworn in.

Moved by Trease and seconded by Oehm to elect the Clerk as Chair Pro Tem.

Affirmative Vote: Hill, Oehm, Trease, Allen. Absent: Thomas. Motion Carried.

Chair Pro Tem called for nominations for Chair. Thomas was nominated for Chair.

Moved by Trease and seconded by Oehm to end nominations for Chair.

Affirmative Vote: Hill, Oehm, Trease, Allen. Absent: Thomas. Motion Carried.

Chair elected by acclamation.

Chair Pro Tem called for nominations for Vice Chair. Trease was nominated for Vice Chair.

Moved by Oehm and seconded by Hill to close the nominations.

Affirmative Vote: Hill, Oehm, Allen. Abstain: Trease. Absent: Thomas. Motion Carried.

Vice Chair elected by acclamation.

Moved by Hill and seconded by Oehm to appoint Allen as Parks Commissioner and approve the following slate for commissioners.

Affirmative Vote: Hill, Oehm, Trease, Allen. Absent: Thomas. Motion Carried.

Moved by Hill and seconded by Oehm to approve the following slate for appointments.

Affirmative Vote: Hill, Oehm, Trease, Allen. Absent: Thomas. Motion Carried.

Moved by Oehm and seconded by Hill to appoint Thomas on the Health Board and re-appoint Olson to a three-year term and appoint Trease to a one-year term on the Tree Board and approve the following slate for Health Board and Tree Board members.

Affirmative Vote: Hill, Oehm, Trease, Allen. Absent: Thomas. Motion Carried.

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Moved by Oehm and seconded by Trease to appoint Hill on the ADA Compliance Committee and discontinue the Fire Barn Expansion Committee and approve the following slate for committees.

Affirmative Vote: Hill, Oehm, Trease, Allen. Absent: Thomas.

Motion Carried.

2019 List of Commissioners and Boards

Board Members	Current Commission
Jeff Oehm	Streets
Jerry Allen	Parks
Leroy Trease	Water/Sewer
Leslie Thomas	Fire
Dennis Hill	Buildings

Name	Current Position
Lisa Wolf	Clerk/Treasurer
Maureen Freeman-Caddy	Attorney
Miller & Associates	Engineer
Leroy Trease	Water Operator
Miller & Associates-Reed Miller	Streets Superintendent
Kendall Hoggins	Building Inspector
Ryan L. Burger, CPA	Accountant
Jerry McFarland	Nuisance Hearing Officer

Health Board Members	Tree Board Members
Linda Olson	Linda Olson (2021)
Leslie Thomas	Janice Trease (2019)
Louis Griser	Deb Bennett (2020)

Planning and Zoning	ADA Compliance Committee
Jim McNally (2019)	John Stevens
Roger Michalies (2019)	Dennis Hill
John Stevens (2020)	
Vacant (2020)	
Vacant (2021)	
Alternate (2021)	

Approve Engagement Letter with Gabriel, Burger & Else, CPA for Accounting Services- Moved by Hill and seconded by Oehm to approve and sign the engagement letter with Gabriel, Burger & Else, CPA PC for Accounting Services.

Affirmative Vote: Hill, Oehm, Trease, Allen. Absent: Thomas.

Motion Carried.

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Designated Publishing Locations and Legal Paper-Moved by Oehm and seconded by Hill to designate posting as reasonable advance publishing notice in the following locations, the Community Hall, American Legion Hall and United States Post Office Bulletin Board and the official paper as The Milford Times.

Affirmative Vote: Hill, Oehm, Trease, Allen. Absent: Thomas.

Motion Carried.

Reviewed Revenue Report and Claims.

Motion by Hill, seconded by Oehm to approve the following claims.

Affirmative Vote: Hill, Oehm, Trease, Allen. Absent: Thomas.

Motion Carried.

Abbreviations: Ins-Insurance; Li- License Renewal; Pub-Publishing; Qt – Quarterly Filing; Re-Reimbursement; Se-Services; Su-Supplies; Tr-Travel; Tx – Tax, Ut-Utilities; Bromm, Lindahl, et al-Se \$750.00, Data Technologies-Se \$1,599.79, Ficke, A.-Se \$33.75, Genesis Contracting Group-Su \$142,841.54, Gross, R.-Re \$40.00, Husker Elect Supply-Su \$22.86, Miller & Assoc-Se \$4,000.00, Municipal Code Services-Se \$80.00, NDEQ-Se \$3,576.12, Ne Pub Health Enviro Lab-Se \$15.00, Norris PPD-Ut \$1,025.25, Phillips 66 Co.-Su \$15.00, Seward Co Clerk-Se \$100.00, Seward Co Independent – Pub \$26.33, Shoemakers-Su \$52.00, Stutzman Digging, LLC-Se \$53,072.70, Tractor Supply Comp-Su \$18.87, Trease, L.-Re \$129.90, Vyhnalek Ins-Ins \$8,456.00, Windstream – Ut \$145.54, Wolf, L. – Re \$131.89. Total Salaries - \$3,069.71.Total Claims - \$219,202.25.

Set Agenda for January 10, 2019 as follows.

1. Convene and Announce Open Meetings Law
2. Roll Call
3. Reading and Approval of 12/13/2018 Regular Meeting Minutes
4. Letters & Announcements
5. Clerk/Treasurer Report
6. Public Input
7. Commissioner's Report
 - a. Building
 - b. Fire
 - c. Park
 - d. Street
 - e. Water/Sewer-Water Operator
8. Other Reports
 - a. Planning & Zoning Committee
 - b. Sheriff's Report
 - c. Bldg. Inspector/Permits
9. Business
 - a. Genesis Contracting Group remaining issues
 - b. Materials for Fence on the North Side of the Sewer Pond
 - c. Appointment for Vacancies on Planning Commission
10. Revenue Report/Approval of Claims for January 2019
11. Adopt the agenda for February 14, 2019
12. Adjournment

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Adjourned at 8:36 P.M.

State of Nebraska)ss.

County of Seward)

I, Lisa C. Wolf, the undersigned Village Clerk of Pleasant Dale, Nebraska do hereby certify the foregoing minutes are true and are part of the official records of this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal this 10th day of January 2019.

Lisa C. Wolf, Village Clerk

Lisa C. Wolf, Village Chair Pro Tem